

# Starmaker Performing Arts Academy

## Terms and Conditions



We offer three levels of fee arrangements - **Gold, Silver and Bronze**

A free taster session is available on request without obligation.



The terms upon which our services are offered are as follows:-

**Gold and Silver contracts are yearly**

**Bronze contracts are termly**

Classes do not take place during school holidays.

### ★ GOLD

- This is a 12 month contract.
- Fees are payable in full on the 1st Saturday of the term and benefit from a 10% discount.
- Should any students join after this date then a pro rata fee will be calculated in accordance with the date joined and are payable for the balance of the year down to 31st July.
- If a student leaves before the end of a year, no refunds will be given.

### ★ SILVER

- This is a 12 month contract. The full fee for the year is due on commencement but the Company will accept payments on a monthly basis where payments are made every month from the 1st day of the month you enter into a contract and terminating on the last day of the twelfth month thereafter.
- Fees are paid monthly by standing order.
- Cash or cheque payment is required for fees for the first month.
- This contract is not cancelable by the student and the fees are payable whether the student attends for the full year or not.
- If default is made in payment of any instalment then the full balance may be enforced immediately.
- Failure to pay will result in the debt being passed to our Solicitors: Napthens, who will act on the Companies behalf to recover the debt, where court proceedings may commence.
- All fees are non-refundable.
- Following the 12 month contract, you have the right to cancel your standing order should you wish to leave.
- The Company has no power to cancel your standing order. It is the customer's role to do this.
- All fees are none

### ★ BRONZE

- This is an arrangement which renews every school term
- Fees are due and payable on the 1st Saturday of each term.
- There is a late payment charge of £5 per week should it not be paid on the 1st Saturday.

- Cancellation is only possible at the end of a term and the company must be given 4 weeks written notice.
- There is no refund of fees should a student failed to attend.
- We encourage pupils to join Starmaker at the beginning of a term, (see calendar for dates) However, if a student would like to start midterm, fees that cover the remainder of the term will be required in advance.

### ALL SUBSCRIPTIONS

- Late Payments will incur a £5 administrative charge. Where payments are made in instalments the failure to make any instalment will render the balance of the period due immediately.
- We encourage pupils to join Starmaker at the beginning of a term, (see calendar for dates) However, if a student would like to start midterm, fees that cover the remainder of the term will be required in advance.
- Any holidays taken in term time are discouraged and no refunds will be offered for the weeks that the student does not attend whilst on holiday.
- If a student is unable to attend due to illness, outside events or extra rehearsals elsewhere, the lessons must still be paid for and fees already paid are non-refundable.
- We would appreciate if any monies (i.e. fees, merchandise, uniform etc.) are given to us in a sealed envelope with the students name on the front.

### UNIFORM AND COSTUMES

- We operate a policy that all students should wear uniforms. The purpose of this is to avoid social hierarchy caused by labelled clothing.
- Compulsory uniform includes Starmaker T-shirt OR vest, both priced at £20.
- Uniforms are available to purchase from Starmaker Only. If you order any merchandise in the wrong size, there will be NO RETURNS as all uniforms are customized with the pupil's name.
- Only discreet jewellery and / accessories are to be worn to Starmaker for safety reasons. We reserve the right to refuse participation if any access way or jewellery is deemed unsafe.
- Any student wishing to take part in our performances may be required to purchase costumes which will then be yours to keep.

- We may also require you to provide basic items for performances. The costumes ordered will be by the measurements you have provided and will be non-returnable.
- We advise that your child does not bring any valuables (i.e. phones, jewellery etc.) with them to Starmaker as the Company accepts no responsibility for any such personal possessions under any circumstances.

### CHILD PROTECTION

- ALL students 16 years & under must be signed IN and OUT; all children will be registered at every lesson and at the end of the session.
- No child will be allowed to leave unless signed out.
- Written permission must be given if you wish your child to sign themselves in and out.
- Our responsibility ends when the session ends. If a parent is over the 15 minute drop off/ pick time, a £5 child supervision charge will be incurred.
- If we feel that any student is being disruptive on a regular basis, we will issue a verbal warning. If this continues, a written warning will follow, and then exclusion from the school. No refunds will be offered.
- On occasions, we will have promotional pictures and footage taken; we will require a written request if you do not wish for your child to take part.
- Our annual performance may be recorded professionally – personal cameras and recording equipment are unfortunately not permitted.

### GENERAL

- Any pupils entering exams using material given by Starmaker must enter using the Starmaker Performing Arts Academy name.
- Any student entering any TV talent competitions, or such like, must inform their Principal.
- Copies of all our policies are available to view on the Starmaker website: [www.starmakerperformingartsacademy.com](http://www.starmakerperformingartsacademy.com)
- Please note that our policies may be varied from time to time. We shall do our best to advise you but no guarantees is given

IN SUBSCRIBING TO A MEMBERSHIP YOU ARE AGREEING TO THE T&CS